

# Completing the Blank FedEx Airbill

## What sections do I fill in?

1. Section 1: Fill in your name and address
2. Section 3: Fill in Keller's name and address
3. Section 4a: Check the *appropriate box for the type of service required*
4. Section 5: Check the *Other* box
5. Section 6: Check the *No* box
6. Section 7: Check the Recipient box • Enter Keller's FedEx Acct. Number • Enter Total Packages, Total Weight of 1pound and Total Declared Value of \$100 per package
7. Call Keller at 1-800-325-3056 to schedule your pick-up.

\* Examples are below in red.

**FedEx Express USA Airbill** FedEx Tracking Number: 845008555498

**1 From** Please print and press hard. Sender's FedEx Account Number

Date \_\_\_\_\_

Sender's Name **Your Name & Address**

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

**2 Your Internal Billing Reference** OPTIONAL

**3 To** Recipient's Name \_\_\_\_\_ Phone **636 717-1755**

Company **Keller Labs**

Address **160 Larkin Williams Industrial Ct.**

City **Fenton** State **MO** ZIP **63026**

Try online shipping at [fedex.com](http://fedex.com)

By using this Airbill you agree to the service conditions on the back of this Airbill and in our current Service Guide, including terms that limit our liability.

Questions? Visit our Web site at [fedex.com](http://fedex.com)

Form I.D. No. 0200 Sender's Copy

**4a Express Package Service** Packages up to 150 lbs. Delivery commitment may be later in some areas.

FedEx Priority Overnight  FedEx Standard Overnight  FedEx First Overnight

FedEx 2Day  FedEx Express Saver

**Check Required Service**

**4b Express Freight Service** Packages over 150 lbs. Delivery commitment may be later in some areas.

FedEx 1Day Freight\*  FedEx 2Day Freight  FedEx 3Day Freight

\* Call for Confirmation: \_\_\_\_\_

**5 Packaging** \* Declared value limit \$500

FedEx Envelope\*  FedEx Pak\*  Other

**6 Special Handling** Include FedEx address in Section 3.

SATURDAY Delivery Available ONLY for FedEx Priority Overnight and FedEx 2Day to select ZIP codes.

HOLD Weekday at FedEx Location NOT Available for FedEx First Overnight.

HOLD Saturday at FedEx Location Available ONLY for FedEx Priority Overnight and FedEx 2Day to select locations.

Does this shipment contain dangerous goods? (None have must be checked.)

No  Yes (As per attached Shipper's Declaration)  Yes (Shipper's Declaration not required)  Dry Ice (Dry Ice, 9, UN 1845)   Cargo Aircraft Only

**7 Payment** Bill to: Enter FedEx Acct. No. or Credit Card No. below.

Sender Acct. No. in Section 1 will be billed.  Recipient  Third Party  Credit Card  Cash/Check

FedEx Acct. No. \_\_\_\_\_ Exp. Date \_\_\_\_\_

Total Packages **1** Total Weight **1** Total Declared Value! \$ **100**.00

\*Our liability is limited to \$100 unless you declare a higher value. See back for details. FedEx Use Only

**8 Release Signature** Sign to authorize delivery without obtaining signature.

By signing you authorize us to deliver this shipment without obtaining a signature and agree to indemnify and hold us harmless from any resulting claims.

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## Who pays?

We pay the cost of shipping a case to us when shipped via FedEx 2day Service. Monday through Friday only, no Saturday pick up please.

*If you wish to send your case using Overnight Service, an additional charge will appear on your invoice.*

(636) 717-1755 (800) 325-3056 [keller@kellerlab.com](mailto:keller@kellerlab.com) [www.kellerlab.com](http://www.kellerlab.com)